

UNIVERSITY OF BELGRADE

FACULTY OF PHILOLOGY



## **CALL FOR APPLICATIONS**

### ***for enrolment in doctoral studies in the academic year 2018/2019***

In the 2018/2019 academic year the Faculty of Philology, University of Belgrade, will enrol 150 students (25 funded and 125 self-financing) in the third-degree academic study – doctoral academic studies (henceforth: DAS) encompassing a total of 180 ECTS credits, in the accredited study programme **Language, Literature, Culture**.

DAS covers all disciplines studied at the Faculty of Philology and is organized into five modules, the individual quotas of which are not determined in advance.

The modules are:

- Language
- Literature
- Culture
- Serbian Language
- Serbian Literature

### ***Requirements and ranking criteria***

Applications for DAS at the Faculty of Philology are accepted from:

- a) Persons who have completed a Master's degree programme in philology or related humanities studies with at least 300 ECTS credits and a GPA of at least 8 (eight) in undergraduate and Master's studies;
- b) Persons who have completed a Master's degree programme in a field outside the humanities, with at least 300 ECTS credits and a GPA of at least 8 (eight) in undergraduate and Master's studies, may apply for *the Culture Module*;

The ranking of candidates wishing to enrol in doctoral studies is determined according to the general GPA.



For candidates who completed Master's degree programmes, their general GPA during studies (GenGPA) is taken into account, which is derived from the combined grade averages in graduate studies (BAGPA) and Master's studies (MAGPA), weighted by the duration of graduate (BApoint) and Master's (MApoint) programmes, and expressed in ECTS credits:

$$(\text{GenGPA}) = \frac{\text{BAGPA} \times \text{BApoint} + \text{MAGPA} \times \text{MApoint}}{\text{BApoint} + \text{MApoint}}$$

### ***Tuition and other fees***

Tuition costs for doctoral studies in the academic year 2018/2019:

- RSD 150,000 per 60 ECTS credits,
- EUR 2,500 (in the RSD equivalent according to the average exchange rate of the National Bank of Serbia on the day of payment) for foreign nationals attending regular classes,
- EUR 6,500 (in the RSD equivalent according to the average exchange rate of the National Bank of Serbia on the day of payment) for foreign nationals who are provided with specially organized classes.

Tuition may be paid in three equal instalments, according to the following plan:

- The first instalment – upon enrolment,
- The second instalment – by the end of March 2019, and
- The third instalment – by the end of May 2019.

Upon fulfilling the condition for submitting their dissertation proposal, the student pays a fee laid down in the price list to cover the submission costs. When submitting their doctoral thesis, the student pays a fee laid down in the price list to cover the costs of the review, assessment and defence of their thesis.

### ***Documents required for application***



- notarized photocopy of undergraduate and master studies diplomas (with diploma supplement) and the originals for verification purposes;
- foreign nationals are to submit a certificate of formal recognition of a foreign higher education degree
- Serbian nationals who have completed their previous education or part of their previous education abroad are to submit a certificate of formal recognition of a foreign higher education degree or a confirmation that the process of recognizing their diploma has been initiated by September 30<sup>th</sup> 2018 at the latest
- evidence of payment of 7,500 RSD for handling expenses of the call for applications (account number 840-1615666-26, payment code 189)
- candidates who have completed their previous course of studies prior to the academic year 2017-2018 are to submit a relevant official statement (form is available at the course materials bookshop of the Faculty of Philology)
- official statement on the electronic database (form is available at the course materials bookshop of the Faculty of Philology)
- application form (available at the course materials bookshop of the Faculty of Philology)

***Documents required for enrolment***

- student's booklet (available at the course materials bookshop of the Faculty of Philology)
- two "ŠV-20" (ШВ-20) application forms (available at the course materials bookshop of the Faculty of Philology)
- birth certificate (if the certificate does not contain information on citizenship, a certificate on citizenship is required)
- two 3.5x4.5cm photographs
- evidence of payment of 10,000 RSD for handling expenses of enrolment (account number 840-1615666-26, payment code 189)
- evidence of payment of 100 RSD to the University of Belgrade for the fee of the Center for Career Development (account number 840-1615666-26, payment code 189)
- evidence of payment of the first instalment of the tuition (account number 840-1615666-26, payment code 189)



- candidates whose diploma supplement does not include the study of a foreign language in the course of 4 semesters are to submit a certificate on the B2 level of a foreign language issued by the Faculty of Philology, University of Belgrade
- foreign nationals are to submit proof of obtaining health insurance for the academic year 2018/2019
- foreign nationals who will be taking courses taught in the Serbian language are to submit a certificate on the C1 level of Serbian language issued by the Faculty of Philology, University of Belgrade.

***Schedule of the call for applications***

- candidates' applications will be accepted from 24<sup>th</sup>-28<sup>th</sup> September 2018 from 10:00 am to 2:00 pm at the Postgraduate Studies Centre
- the announcement of the preliminary list of those accepted will take place on 4<sup>th</sup> October 2018
- the announcement of the final list of those accepted will take place on 9<sup>th</sup> October 2018 at noon (12:00 pm)
- the announcement of the final list at University level, which provides the basis for enrolment of candidates, will take place on 11<sup>th</sup> October 2018 at noon (12:00 pm)
- the enrolment of the accepted candidates will take place at the Postgraduate Studies Centre of the Faculty of Philology according to the following schedule:
  - 11<sup>th</sup> October 2018 from 12:00 pm to 5:00 pm (candidates ranked from 1 to 60 on the final list)
  - 12<sup>th</sup> October 2018 from 10:00 am to 2:00 pm (candidates ranked from 61 until the end of the final list).